

Towyn & Kinmel Bay Town Council

Draft Minutes of the Community Place Plan Committee Meeting - (Hybrid Meeting) held on Wednesday 10th September 2025 at 7:00pm

Present Cllrs: D Mulvaney, N Smith, B Griffiths, L Griffiths, T Jenkins, M Smith, B McLoughlin.

Present Co-Opted Non-Cllrs: J Sharp, P Scott, J Cook.

Present Conwy Officers: S Wetton - Strategic Engagement and Place Plan Officer Conwy CBC and D Jones - Traffic and Network Manager from Conwy CBC.

Deputy Clerk: Katherine Evans

1. Apologies for Absence

Apologies for absence were received from Cllrs G Corry and D Johnson and Co-Opted Non-Councillor Adam Williams.

2. Declarations of Interest

There were no declarations of interest.

3. Public Participation

The Traffic and Network Manager from Conwy CBC, invited to the meeting by Cllr B McLoughlin provided an update on the traffic issues in Towyn.

- a) Grant-funded project to create an Active Travel Route and a new access road at Tir Prince Leisure Park is now fully completed, with the installation of the kiosk being the only outstanding element. It was agreed that the park owner would purchase the kiosk, and that grant funding was included for the cost (either a contribution or fully funded dependant on the specification of the kiosk). The grant monies were held by the contractor, and would be invoiced by the park owner for the funding to pay towards the kiosk.
- b) Parking restrictions at Llys Madog can only be enforced through double yellow lines. Any issues involving obstructions of the highway or parking on the pavement where no restrictions exist fall under the jurisdiction of the Police, as they are the only authority with the power to take action if a situation is deemed an obstruction. Parking permits would be available to residents at a cost.
- c) Any dropped kerb markings outside a property would need to be installed at the resident's expense. While the markings help indicate the driveway and discourage obstruction, they do not grant exclusive parking rights.
- d) It was clarified that certain aspects of traffic management (speed) and highway safety (traffic and parking issues) fall under a Community Place Plan.

Noted that: - Cllr B. McLoughlin would share with members an email from the Traffic and Network Manager at Conwy CBC regarding the above points.

The Traffic and Network Manager from Conwy CBC left the meeting 19.15pm.

4. Minutes

Resolved that: - The minutes of the Community Place Plan Committee meeting held on 28/05/25 be approved and signed.

5. Transforming Town Funding Update

Noted that: -

- a) Conwy CBC has confirmed that there is no budget for a Transforming Towns grant in this year's allocation, as the grant is allocated on a two-yearly basis.
- b) A Town Centre grant is available for supporting local business to provide improvements to the external appearance of commercial properties, regeneration and overall visual impact of a town centre. This funding is available to freehold owners of the properties, or occupiers holding a lease and is not available to Town Councils.

Support 'A Prosperous Wales' as grants support local businesses, attract investment, and revitalise high streets, creating jobs and sustainable economic growth.

6. Review of the Delivery Agreement of the Draft Strategic Development Plan 2026-2051

Noted that: - The Delivery agreement has not as yet been received.

7. Potential Projects/Events

Noted that: -

- a) Members are keen to hold small music and fun day events at local parks in Towyn and Kinmel Bay.
- b) Non-Councillor J Sharp, as an Event Manager at Conwy CBC will provide guidance to the Deputy Clerk in regards to budget costings, health and safety requirements, permissions and licences, parking, accessibility, equipment ect.
- c) The item will be brought to Full Council for discussion once the necessary information has been obtained.

Supports 'A Wales of Vibrant Culture and Thriving Welsh Language' as music is a cultural expression and strengthens identity, creativity, and community.

8. Sandy Cove

Noted that: -

- a) When designs for Sandy Cove were drawn up they included soak away drainage designs for all greens.
- b) Cllrs L. Griffiths and T. Jenkins will review the Sandy Cove survey, divide it into sections, and explore feasible improvement works.
- c) Cllrs L. Griffiths and T. Jenkins will contact the Flood Risk & Infrastructure Manager at Conwy CBC regarding up-to-date costings.

Meeting Closed: 19.50

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Signed by the Chair of the next Community Place Plan Committee meeting on 10/12/2025.